

Meadowglen Homeowners Association Architectural Review Committee c/o

Advance HOA Management, Inc.
P.O. Box 370390
Denver, CO 80237
clientservices@advancehoa.com (preferred method)
303-495-5895 fax

Name: _____

Phone: _____

Address: _____

Email: _____

My request involves the following type(s) of improvement:

- | | | | |
|--------------------------------------|--|---|---|
| <input type="checkbox"/> Painting | <input type="checkbox"/> Deck/Patio Slab | <input type="checkbox"/> Roofing | <input type="checkbox"/> Drive/Walk Addition |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Patio Cover | <input type="checkbox"/> Room Addition | <input type="checkbox"/> Basketball Backboard |
| <input type="checkbox"/> Fencing | <input type="checkbox"/> Windows (All) | <input type="checkbox"/> Windows (Phased) | <input type="checkbox"/> Other |

Planned Start date: _____

Planned Completion date: _____

Describe improvements (attach additional documentation as needed):

I understand that I must receive approval of the Association in order to proceed. I understand that ARC approval does not constitute approval of the local building department and that I may be required to obtain a building permit. I agree to complete improvements promptly after receiving approval. I have read the instruction sheet and will comply.

Date: _____ Homeowner's Signature: _____

Committee Action:

- Approved as submitted
 Approved subject to compliance with the Design standards and rules of the HOA:
 Disapproved for the following reasons: _____

Completion required by: _____ ARC Member Follow Up: _____ Date Reviewed: _____

ACC Committee Member Signature: _____ Date: _____

Design Review Request Instructions:

For architectural and major landscaping please submit a copy of your proposed plans as follows:

1. Location and outline of house, lot lines, and dimensions.
2. Dimensions of proposed improvement and relation to house/lot lines.
3. Details: description of materials and colors.
4. Elevation drawings of improvements, fences, etc.
5. Any additional information which you deem necessary.

For paint please submit the following:

1. A set of paint samples pictures with color names and codes
2. Brand of paint to be used.
3. Sheen of paint – Satin, eggshell, etc. (glossy/ shiny is not allowed.)
4. Color of window frames.
5. Adjacent neighbors colors: (Simple Color Description)

For roof please be aware of the following requirements:

1. Homeowner will be required to provide a copy of the invoice and wrapper from the shingles used to the ARC for final sign off.
2. All roof vents, chimney caps, vent flashing etc. shall be painted to blend with the roof.
3. Metal drip edges shall be painted to match the trim color.

For all other requests, please check the Architectural Design Guidelines for relevant information.